

BRITISH RAFTING
Committee Meeting - Skype on Wednesday, 14 March 2018 at 19:30
MINUTES

In Attendance: Sean Clarke, Wendy Daley, Gill Wayland, Sarah Jayne Evans, Kim Snape, Luke Dorbin.

Apologies for Absence: Malcolm Ferris-Lay, Jess Evans

Minutes

The minutes of the Committee meeting held on 24 June 2017 were approved by the Committee.

The minutes of the Annual General Meeting held on 17 September 2017 have been ratified by the Committee and ready for posting on the British Rafting website together with the Chairman's Report and the Financial Statement.

ACTION SC/KS

Finance

SC reported that the 2018 selection event had made a minor profit of £50. SC informed the Committee that insufficient profit had been made from the Selection event to cover the IRF Affiliation Fee this year. Affiliation Fee to be agenda item for Membership Sub-Committee. Figures for International Women's Day are still to be finalised.

ACTION SC

Approval of Membership Sub-Committee (KS, GW, MF-L, SC)

The Committee approved the formation of the Membership Sub-Committee. A meeting is to be scheduled and priority action is to discuss the funding of the 2018/2019 IRF Affiliation Fee.

ACTION MF-L/SC/GW/KS

IRF/WRC

SC updated the Committee regarding the IRF and breakaway group WRC. The IRF will continue with business as usual and the WRC led by Turkey and Italy will host their own events. The WRC invited GB teams via British Rafting to their first event which BR did not forward to GB teams due to event safety concerns.

Raft Racing Awards/BC Star Awards

SC reported that MF-L was taking the lead with Fieke Reijntjes (FR). FR set up a working group who compiled a report for the Awards, the first draft had been sent to British Canoeing (BC). BC have requested style and directional changes to the report to reflect that:

1, 2, 3 are personal

4,5 are now personal also (the old award was Leadership/Personal)

LD to be added to the working group. SC will action

ACTION SC

Welfare

GW reported she had attended the final welfare course recommended by BC – 'Time to Listen'.

GW ran a supporter's workshop at the IWD weekend event which was very successful. Phil Pidgeon has asked to borrow the presentation to show to all U19s and parents.

ACTION GW

GW informed the Committee an issue arose at the IWD weekend necessitating Welfare involvement. The only area available that was private enough to hold the meeting was the race control room however race volunteers/officials still had and required access to the room. GW emphasized that the availability of a

separate room/area for such meetings be earmarked at future events should the need arise again. SC confirmed that this would be factored in and that under the circumstances GW handled the situation well and in the only way she could.

Events

Cardiff, May 2018 – The Committee agreed that the AGM be brought forward to take place at this event. SC confirmed that 4 Committee members would need to be in attendance for the AGM to take place. S-JE, JE, WD, GW confirmed that they would not be able to attend. SC, LD, KS confirmed attendance. SC to contact MF-L to clarify attendance and report back to Committee.

ACTION SC

S-JE requested 'lots of support' required for the event.

British Canoeing

SC thanked BC for supplying the medals for IWD. The cost per medal was 0.80p and 0.50p for engraving

SC informed the Committee that BC was in conversation with the Welsh Government for funding to host a 2019 Cup. SC should know within the next couple of weeks whether this is feasible and will report back to the Committee.

ACTION SC

SC informed the Committee that BC had given permission for GB teams to add the word 'Rafting' to podium kit. Kit will be available for all GB Rafting Teams for the Worlds via Anna Grey.

Committee meeting processes (to include AGM)

LD: Checking all actions had been completed as detailed in the minutes. WD suggested that a standing agenda item be added 'Matters Arising from Last Meeting' which would be a prompt to check action items. Committee agreed.

ACTION WD

SC: Those items on the Minutes that require action to be marked accordingly. WD will add ACTION and person responsible to the minutes where required.

ACTION WD

WD: Reminded Committee that a suggestion had been made to record Committee meetings to make minuting easier. Committee agreed this was not difficult to do and logistics to be investigated further.

ACTION ALL

WD: Clarity was needed around the timing of producing and amending Minutes. Committee agreed 10 – 14 days for draft minutes to be circulated and 7 days to respond with amendments/comments. Should any Committee member be unavailable within that 7-day timeframe to let WD know who can extend the deadline to accommodate.

ACTION ALL

Any Other Business

LD/KS: Both requested that Committee members ensure that all queries/questions raised for BR are referred to the person whose area of responsibility it is. Equipment was given as an example where the damage to the U23 and Dees Dragon rafts should have been reported to Kim direct who would then be responsible for organizing the repairs.

KS informed the Committee that since the Selection event the exact allocation of rafts was unclear, and one may be missing. The raft locations should be clarified once the paperwork is sent and returned by GB Teams.

Date of Next Meeting

AGM, 19/20 May 2018 – to be confirmed